

Fix Up Loan Program Rate Lock Guide Effective 4.22.2019

For loans locked prior to 4.22.2019, see page 2

	For loans locked in the new Loan Commitment System on or after 4.22.2019		
New Loan Commitment System	Rate Sheet	www.mnhousing.gov	
	Locking a Loan	Lock loans using Minnesota Housing's <u>Loan Commitment System</u> . Refer to the <u>Home Improvement System Guide</u> for instructions.	
	Lock Availability	Unavailable before 10 a.m. on the first business day of the quarter	
		60 day lock period for all Fix Up and Community Fix Up loans from the lock date until the loan is True and Certified in the Loan Commitment System.	
	Rate Lock Period	 Lock period is counted in consecutive calendar days, including weekends and holidays. If lock expires on a weekend or holiday, lock is extended to the next business day. 	
		Locks expire at 8:00 p.m. (CST) on the day of expiration.	
	Lock Extensions	 Maximum of 30 days extension available. Request a rate lock extension in our Loan Commitment System at any time through the day of expiration. See the <u>Basic Navigation and Loan Maintenance System Guide</u> for instructions. 	
	Lock Changes	 Rates are based on original lock date. You may not change the borrower or property on the lock. For program or term changes, follow the instructions in the <u>Basic Navigation</u> and <u>Loan Maintenance System Guide</u>. For other updates or changes, contact the <u>Partner Solutions Team</u>. 	
	Lock Transfer to New Lender	 Contact the <u>Partner Solutions Team</u> to transfer a lock. Originating lender must provide a written request and explanation for the transfer; and New lender must provide written acceptance of the lock terms; and Minnesota Housing must approve the transfer. 	
	Lock Cancellations	 Lock cancellations can be done by the lender in the Loan Commitment System. See the <u>Basic Navigation and Loan Maintenance System Guide</u> for instructions. Minnesota Housing must approve any re-locks for the same borrower and property within 60 days of cancellation. Re-locks are subject to the higher of the original rate, or the rate at the 	
		time of re-lock. http://www.mnhousing.gov/get/MHFA_204002	

	For loans locked in the previous Loan Commitment System (HDS) prior to 4.22.2019	
Previous Loan Commitment System	Rate Sheet	www.mnhousing.gov
		60 day lock period for all Fix Up and Community Fix Up loans fro the lock date until the loan is Purchase Approved in the Loan Commitment System.
	Rate Lock Period	 Lock period is counted in consecutive calendar days, including weekends and holidays. If lock expires on a weekend or holiday, lock is extended to the next business day.
		• Locks expire at 4:00 p.m. (CST) on the day of expiration.
	Lock Extensions	 Maximum of 30 days extension available. Complete and submit the <u>Loan Commitment Extension Form</u> through the day of expiration.
	Lock Changes	Rates are based on original lock date.
		You may not change the borrower or property on the lock.
		 For program or term changes, complete the <u>Change Request Form.</u>
	Lock Transfer to New	 Contact the <u>Partner Solutions Team</u> to transfer a lock. Originating lender must provide a written request and explanation for the transfer; and
	Lender	 New lender must provide written acceptance of the lock terms; and
		 Minnesota Housing must approve the transfer.
	Lock Cancellations	• Lock cancellations can be done by the lender in the <u>loan commitment system.</u>
		 Minnesota Housing must approve any re-locks for the same borrower and property within 60 days of cancellation.
		 Re-locks are subject to the higher of the original rate, or the rate at the time of re-lock.

 $In \ connection \ with \ Single \ Family \ Division \ loan \ programs, \ Minnesota \ Housing \ is \ not \ an \ originator \ of \ loans \ and \ is \ not \ affiliated \ with \ any \ Lender.$

QUESTIONS? Contact the <u>Partner Solutions Team</u> or 651.296.8215/800.710.8871 between 8:00 a.m. and 5:00 p.m. on business days. The Partner Solutions Team will respond within two hours during the business day.